

CONFERENCE REGULATIONS

3rd International Conference on Contemporary Pharmacy Challenges, 16-18.09 2024 Krakow, Poland

§ 1

Date and duration

1. These Regulations outline the rights and obligations of the Participants of the *3rd International Conference on Contemporary Pharmacy Challenges, 16-18.09.2024 Krakow, Poland* (hereafter referred to as the "Conference"), which will be held on 16-18.09 2024, intramurally in Krakow on the premises of the Jagiellonian University units: Collegium Novum and Auditorium Maximum of the Jagiellonian University.
2. The Conference is organised by the Jagiellonian University - Collegium Medicum, Chair of Pharmaceutical Technology and Biopharmaceutics, 24 Gołębia Street, 31-007 Krakow and (hereinafter referred to as the "Organiser").
3. The Scientific Committee of the Conference, appointed by the Organiser (hereinafter referred to as the "Scientific Committee"), is responsible for the scientific supervision of the Conference.
4. A participant in the Conference shall be any natural person of full legal capacity who, by 20.08.2024 at the latest, has applied for participation in the Conference in the manner referred to in § 2 of the Regulations and has accepted the principles of participation in the Conference referred to in the Regulations and paid the conference fee (hereinafter referred to as the "Participant").
5. The Regulations are made available to Participants on the Conference website <https://farmacja.cm.uj.edu.pl/pl/jednostki/katedra-i-zaklad-technologiei-postaci-leku-i-biofarmacji/wydarzenia/iccpc2024> (hereinafter referred to as the "Conference Website"), in Polish and English language versions, in a downloadable manner.
6. The Organiser reserves the right to change the Regulations due to changes in generally applicable laws and the need to adapt the Regulations to this change, in particular to adjust the formula of the Conference to the restrictions, orders and prohibitions related to the introduction of the state of pandemic, increase security measures accompanying the Conference. The amendment to the Regulations will come into effect within 7 days of their publication on the Event Site. With regard to Participants who accepted the Regulations prior to the change, the change will take effect within 7 days after they have been informed of the change to the Regulations by email and have not objected to the change within the aforementioned period.
7. The Organiser reserves the right to amend the Regulations also in the event of a change to the Regulations which does not adversely affect the rights of participants or an amendment consisting of the correction of obvious writing errors and editorial mistakes. In this case, the amendment to the Regulations may take effect in less than 7 days, but not less than 3 days after the Regulations have been communicated to the Participants by email and no objection to the amendment has been expressed within the aforementioned period.
8. The Organiser reserves the right to change the date and form of the Conference in a situation where the holding of the Conference in the date and form referred to in subpar. 1 above will be impossible or excessively difficult for reasons beyond the Organiser's control, in particular due to restrictions, orders and bans related to the introduction of a pandemic. Any change in the date and/or format of the Conference will be announced immediately on the Conference Website.
9. The Organiser reserves the right to make changes to the Conference programme, including the

right to alter the time schedule and the order of speeches. If any changes are made, the Organiser will announce this immediately on the Conference Website. A change to the Conference programme does not constitute an amendment to the Regulations.

§ 2

Conference participation registration

1. Participation in the Conference is paid and requires prior registration via the registration form linked on the Conference Website, in which the person wishing to participate will be required to provide the following data: first name and surname, title, email address, affiliation.
2. Details of how to register for the Conference, registration deadlines and the amount of the Registration Fee (hereinafter referred to as the “Fee”), as well as how to pay the Fee, are provided on the Conference Website.
3. In the event of cancellation of participation in the Conference, the Participant is obliged to inform the Organiser immediately by sending the relevant information to the email address: ICCPC2024@uj.edu.pl. A Participant who cancels his/her participation in the Conference before 01.07.2024, in the manner referred to in this paragraph, will be refunded the Fee by the Organiser (bank charges are not refundable). Cancellation of participation in the Conference made after 01.07.2024 will result in no refund of the Fee paid by the Participant. Refunds of Fees will be made by the Organiser after the Conference.
4. Through the Form, the Participant may declare his/her wish to participate in the side events of the Conference, i.e. the Banquet to be held on 18.09.2024 (hereinafter referred to as the “Banquet”). Details of the time and venue of the Banquet will be announced on the Conference Website.
5. The Organiser shall not be liable for any erroneous or false data provided by the Participant during the registration for the Conference.
6. The Conference may be attended by a maximum of 150 Participants; the Banquet, may be attended by a maximum of 150 Participants (hereinafter referred to as the “Banquet Participants”). The acceptance of the application for participation in the Conference and the Banquet is determined by the order of crediting the Organiser’s bank account, the Fees paid by persons who registered for participation in the Conference. The participant will receive an email from the Organiser informing him/her of his/her qualification or non-qualification for the Conference and Banquet.
7. The Conference and Banquet participant limits indicated in subpar. 6 above are subject to change due to the epidemiological situation during the Conference and the related restrictions, orders and prohibitions. The Organiser will immediately notify the change of limits on the Conference Website. Should it be necessary to reduce the number of Participants in the Conference and Banquet, the Organiser will re-qualify Participants within the available limits, taking into account the order of their applications. The Organiser will inform by email, Participants who will not be able to attend the Conference and Banquet due to the change of limits.
8. The Participant acknowledges that he/she has read the Regulations and accepts the provisions of the Regulations, which constitutes the Participant’s granting of the permits, licences and authorisations referred to in the Regulations, and also constitutes a commitment to pay the Fee. Registration of participation in the Conference is made at the moment of filling in the Participant’s data in the content of the Form and sending it by the Participant together with

the consents referred to in § 58 of the Regulations, using the registration system, the link to which is located on the Conference Website.

9. The Participant acquires a place to participate in the Conference and Banquet upon payment of the Fee.

§ 3

General rules for participation in the Conference

1. Lectures will be given and posters presented during the Conference. The conference will be held in English. Full details and a detailed programme of the Conference are available on the Conference Page.
2. After the lecture, the participant may declare his/her wish to ask questions by raising his/her hand. The Organiser, taking into account the planned duration of the lectures as well as the Conference schedule, will decide on the number of questions to be asked and their content.
3. The Conference Organiser, in making the conference materials (hereinafter referred to as the "Conference Materials") available to Participants, pays particular attention to the need for Participants to respect intellectual property rights. Participants undertake to use the Conference Materials made available to them by the Organiser solely for their own personal use. Modification, copying, transmission, public reproduction and any use of these Conference Materials for commercial purposes requires the prior written consent of the Organiser or any other authorised entity. Participants shall be fully liable for any damage caused by their behaviour contrary to the above stipulation.
4. Participants accept the established rules of the Conference and its programme and undertake not to change or disrupt the Conference. The Organiser shall be entitled to exclude from participation in the Conference Participants who violate the provisions of the Regulations, in particular:
 - a) disrupt the Conference;
 - b) take actions which are unlawful, immoral or in conflict with the legitimate interests of third parties;
 - c) take action to circumvent or indicate an attempt to circumvent the Regulations or the rules of the Conference;
 - d) take actions which damage the legitimate interests of the Organiser or harm its image.

§ 4

Rights and obligations of intramural and banquet participants

1. Upon arrival at the Conference venue, intramural participants are required to confirm their personal participation in the Conference at the reception desk.
2. Participants are obliged to observe the occupational safety and health regulations, as well as fire regulations in force on the premises where the Conference and Banquet are organised and the sanitary regime is in force at that time.
3. The Organiser is not responsible for any items left or lost during the Conference and Banquet and for items left in clothing or backpacks/bags/suitcases, as well as in other public areas on the Conference premises, the Jagiellonian University and the hall in which the Banquet will be held.
4. Conference staff in the event of disruption by the Participant to the law and order and failure to observe the sanitary regime in force on the day of the Conference are entitled to:
 - a) call on the Participant to behave accordingly;
 - b) request the Participant to leave the Conference area,
 - c) to summon the appropriate services in a situation where the Participant's behaviour

qualifies for such intervention, including, in particular, when it constitutes a threat to other Participants or to the Conference staff or to the Organiser's property.

5. The Organiser is not responsible for incidents resulting from the Participants' failure to observe the Regulations, the Participants' failure to follow the Organiser's instructions and the instructions of the Conference personnel and services responsible for safety and order.
6. In order to ensure security on the Conference site, the Organiser may use CCTV covering the entire Conference site as well as specific parts of it. The rules for the use of monitoring by the Organiser are set out in [Order No. 34 of the Rector of the Jagiellonian University of 16 May 2019 on: Regulations for Video Surveillance at the Jagiellonian University, as amended](#), available on the Jagiellonian University Public Information Bulletin.
7. In the event of noticing a threat to the life and health of Participants, the Participant is obliged to inform the Conference staff immediately.

§ 5 Lectures

1. The Participant may notify the Organiser of his/her wish to deliver a report in the form of a lecture (hereinafter referred to as the "Lecture") or a poster presentation (hereinafter referred to as the "Poster") by email to ICCPC2024@uj.edu.pl. Applications will be accepted until 15.05.2024 at 11:59 p.m.
2. A Participant who has indicated his/her willingness to give a Lecture or present a Poster shall, no later than 15.05.2024 at 11:59 p.m., send to the Organiser via email, in the form of a digital text file, an author's abstract of the Lecture or Poster that he/she intends to give or present during the Conference (hereinafter referred to as the "Abstract"). By 21.05.2024 at the latest, the Scientific Committee will select the speakers (hereinafter referred to as "Speakers") on the basis of the submitted Abstracts, and will immediately inform the Participants whose Abstracts have been qualified of the positive result of this qualification by sending them a return email by 21.05.2024 at the latest. Further contact to determine the details of the Speaker's speech will be made in a manner agreed upon by the Speaker with the Organiser.
3. In taking the decisions referred to in subpar. 2 above, the Scientific Committee shall be guided by its own discretion and by the need to ensure a high scientific level and thematic diversity of the Conference. The decision of the Scientific Committee is final and does not need to be justified, Participants are not entitled to appeal against it.
4. The Participant's undertaking of the activities referred to in subparas. 1 - 3 above is an expression of granting the Organiser a non-exclusive, time-, territory-, quantity- and quality-unlimited licence to use the Abstract, to the extent and in the fields of exploitation referred to in § 6 subparas. 3 - 7 of the Regulations, with the right to grant sublicences to third parties to the extent analogous to the scope of the licence, for the purposes of deciding on the Participant's qualification as a Speaker, preparing, organising, holding and settling the Conference, developing the Conference Materials, including the book of abstracts. The provisions of § 6 subparas. 1-3 and 7-8 of the Regulations shall apply to the Abstract accordingly.
5. The delivery of the Lecture or presentation of the Poster, as well as the granting to the Organiser of the permits, authorisations and licences referred to in § 57 of the Regulations for the use of the Abstract, Lecture, Poster and the image of the Speaker, to the extent and in all fields of exploitation indicated therein, shall be free of charge and shall be for the Organiser's statutory purposes, subject to separate agreements concluded with the Speaker.
6. The granting to the Organiser of the permits, licences, authorisations referred to in § 57 of the

Regulations is voluntary, but necessary for the presentation of the Lecture and Poster.

§ 6 Copyright

1. The Speaker takes full responsibility for the form and content of the Lecture or Poster.
2. The Speaker undertakes to develop and present an original Lecture or Poster and guarantees that the Lecture and/or Poster will not infringe the rights and personal rights of third parties, contain theses and views inciting hatred or discrimination against any person on the grounds of race, culture, ethnicity, religion, belief or gender. Furthermore, it is unacceptable to promote in the content of the Lecture or Poster any ideology or symbolism associated with totalitarian systems, as well as to present any other subject matter prohibited by generally applicable regulations or to violate the good name of the Organiser.
3. If any part of the Lecture or Poster consists of legally protected elements, the rights to which will not be vested in the Speaker, the Speaker warrants that he/she is entitled to use them to the extent necessary to deliver the Lecture and to grant the Organiser a Licence with the right to grant the sublicense referred to in this paragraph, without the Organiser having to obtain any additional consents and permissions.
4. The Speaker grants the Organiser a non-exclusive, territorially and temporally unlimited, quantitative and qualitative licence, with the right to grant a sublicense of the same scope as the licence, to use the Lecture and/or Poster in its entirety or in part, both individually and as part of a collective work, in juxtaposition with works and elements freely selected by the Organiser (e.g. with the lectures of other Speakers, images, including as part of the so-called Conference Materials), as well as from its elaboration, adaptation and any materials, graphics, fragments, shots for informational, documentary, educational, didactic purposes, advertising and promotion of the Organizer and the Conference itself, including, in particular, its use, sharing on the Internet, Intranet, as well as within any telecommunication services with the use of any systems and devices, on any social networks of the Organizer, on the Website of the Organizer and on other websites of the Organizer and the Website of the Conference.
5. The licence referred to in subpar. 4 above (hereinafter referred to as the "Licence") shall be granted to the Organiser upon the Speakers' appearance (or presentation of the Poster respectively) and shall cover the use of the Lecture or Poster in the following fields of exploitation:
 - a) fixation and reproduction - production of copies using all available techniques, including printing, reprography, magnetic recording and digital technology (e.g. DVDs, magneto-optical carriers);
 - b) fixation and permanent or temporary reproduction in whole or in part by any means and in any form;
 - c) as regards dissemination - public performance, making available to the public in such a way that members of the public may access it from a place and at a time individually chosen by them, using any available techniques,
 - d) the creation and dissemination of derivative works, including the development of different graphic and colour versions and the use of such derivative works to the extent and in all fields of exploitation specified in this paragraph;
 - e) use for the purposes of promotion or advertising or the University's activities at home and abroad;
 - f) compilation of Conference Materials, including a book of abstracts;
 - g) use of the elements captured in the Photoreport for the purposes of Conference

coverage, promotion and publicity;

h) use in the form of publications, including as part of a collective work.

6. The licence shall also include the right for the Organiser and persons acting on his behalf to exercise derivative rights to the Lecture or Poster, in all fields of exploitation referred to in subparas. 4-5 above, including in particular the right to make changes to the Lecture or Poster and to carry out its development, to use and dispose of derivative works and the right to allow third parties to exercise derivative copyrights to the Lecture or Poster of a scope analogous to that used by the Organiser.
7. The Speaker undertakes not to exercise with regard to the Organiser and the entities authorised by the Organiser, the author's moral rights vested in him/her in the Lecture or Poster, in particular the right to the inviolability of the content and form of the Lecture or Poster and its fair use, to decide on the first making available of the Lecture or Poster to the public, to supervise the manner in which the Lecture or Poster is used and to decide on the manner in which the author of the Lecture or Poster is identified and, with the proviso that the Organiser shall, at the request of the Speaker and as far as possible, respect the Speaker's wish to be identified as the person presenting the Lecture or Poster.
8. In the event that claims are made by third parties against the Organiser and/or entities acting on its behalf and/or entities authorised by him to use the Lecture or Poster and/or the Abstract (hereinafter referred to as the "Authorised Entities"), which have to do with the Lecture or Poster and/or the Abstract or individual elements thereof, the Speaker:
 - a) shall indemnify the Organiser and/or the Authorised Entities against the claims in question to the extent that he was obliged to acquire from third parties the rights to the legally protected elements of the Lecture or Poster and/or the Abstract, including the author's economic copyright and related rights therein and to obtain from them the authorisations and permissions referred to in this paragraph; and
 - b) shall be fully liable for any and all damages incurred by the Organiser and/or Authorised Entities in respect of the claims referred to in (a) above, including primarily, but not exclusively, damages relating to a claim for compensation for the unlawful use of the Lecture and/or the Abstract or the unlawful use of individual elements thereof.

§ 7 Image

1. The Organiser shall record the proceedings of the Conference by means of image-recording devices in the form of a photoreport (hereinafter referred to as the "Photoreport") for didactic, informational, documentary, advertising and promotional purposes of the Organiser and the Conference itself.
2. By declaring in the Registration Form that they wish to participate in the Conference, the Participant/Speaker agrees to the use of their image, unlimited in terms of time, territory, quantity and quality, for the purposes specified in subpar. 1 above, without the right to remuneration on this account, in particular by recording the Participant's image in a Photoreport and the use of this recording, processing, duplication and repeated dissemination of the Participant's image recorded in the above-mentioned manner without the necessity of their approval each time, on the Conference website, on the Organiser's websites and other websites, on the Organiser's social media profiles, at the Organiser's promotional events in connection with the presentation of reports from the Conference.
3. The Participant/Speaker is aware that the Conference Photoreport will be made available on the Internet and will be accessible on the Conference Website to an unlimited number of people.

4. In connection with the use of the image, the Participant/ Speaker shall not exercise the right to control and approve the use of the image each time, including the right of approval in relation to the final form of the Photoreport in which it was used and the right to indicate him/her each time as the person depicted in the Photoreport, in particular to indicate his/her name.
5. The conference can only be photographed in the form of a Photoreport by the Organiser. It is forbidden for Participants to record or take photographs during the Conference without the prior consent of the Organiser.
6. The Organiser has the right to authorise others to use the image under the terms of this permission.

§ 8 Processing of personal data

Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter "GDPR"), Jagiellonian University informs that:

1. The controller of the Participant's personal data is the Jagiellonian University, 24 Gołębia Street, 31-007 Krakow, represented by the Rector of the Jagiellonian University.
2. Jagiellonian University has appointed a Data Protection Officer, 4 Czapskich Street, 31-110 Krakow. Contact with the DPO is possible by email: iod@uj.edu.pl or by calling 12 663 12 25 - Monday to Friday, 8 a.m. to 3 p.m.
3. The Participant's personal data will be processed for:
 - a) the performance of the contract, the subject of which is participation in the *3rd International Conference on Contemporary Pharmacy Challenges*, as well as for the purpose of registering for participation in the Conference, accepting applications of Participants ready to deliver a Lecture or present a Poster, i.e. on the basis of Article 6(1)(b) of the GDPR, on the basis of the contract concluded by accepting the Terms and Conditions.
 - b) to carry out Photoreport of the Conference for documentation, information, educational and didactic purposes, advertising and promotion of the Organiser and the Event itself, archiving - with regard to personal data of the Participants in the form of image - on the basis of Article 6(1)(f) of the GDPR.
 - c) to ensure security during the Conference in accordance with the Jagiellonian University's Video Surveillance Regulations available at <https://bip.uj.edu.pl/> and the information obligation concerning image processing in video surveillance available at <https://iod.uj.edu.pl/monitoring-wizyjny> on the basis of Article 6(1)(e) of the GDPR - with regard to video surveillance data.
4. The provision by the Participant of the personal data referred to in point 3(a) above is necessary for the conclusion of the contract, the participation in the Conference, the preparation of the Abstract and the delivery of the Lecture. The provision of the personal data referred to in point 3(b) above with regard to the image is voluntary. With regard to the data referred to in point 3(c) above is necessary due to the obligation to ensure the safety of Participants - failure to provide such data will result in the inability to participate in the Event. Participants' personal data may be made available to entities entitled to receive such data on the basis of generally applicable laws.
5. Recipients of Participants' personal data are entities providing IT and organisational support in

the organisation of the Conference - including the entity providing software for Conference registration.

6. The Participant's personal data will not be transferred to third countries (outside the European Economic Area) or to international organisations.
7. The Participant's personal data shall be stored for the duration of the organisation of the Conference and until the final settlement and closing of the Conference, as well as until the statute of limitations for claims that may arise from the performance of the agreement referred to in subpar. 3(a), and, to the extent indicated in subpar. 3(b) above, until the Participant objects to the processing of the data. Video surveillance data will be processed for a maximum of 3 months.
8. Your personal data provided in the Registration Form will not be shared with third parties.
9. The Participant's personal data in the form of an image may be recorded in photographs from the Conference used to create a Photoreport of the Event and processed on the Conference Website, on the Organiser's social media services and profiles, as well as on the University's social media channels (in particular Facebook, YouTube, X, Instagram), in a manner allowing third parties access, for the purposes of information, documentation, education, didactic, advertising and promotion of the Organiser and the Conference itself, as well as archiving, including for the purposes of reporting on the Conference - in accordance with § 7 of the Regulations.
10. In the case of a Participant who has expressed a wish to give a Lecture, the Participant's personal data voluntarily indicated in the content of the Lecture will be processed on the Conference Website for information and documentation purposes.
11. The participant has the right to: to be informed about the processing of his/her personal data and his/her rights under the GDPR, to access and rectify the content of his/her data, and to have his/her personal data deleted from the controller's files (unless further processing is necessary for the performance of a legal obligation or for the establishment, investigation or defence of claims), and the right to restrict processing, to data portability, to object to processing - in the cases and under the conditions set out in the GDPR.
12. The Participant's personal data will not be subject to automated decision-making or profiling.
13. The participant has the right to lodge a complaint with the President of the Personal Data Protection Office if he/she considers that the processing of his/her personal data violates the provisions of the GDPR.

§ 7

Final provisions

1. These Regulations shall be made available to Conference Participants on the Conference Website and shall enter into force on the date of their posting on the aforementioned website.
2. The Organiser will immediately announce the cancellation of the Conference on the Conference Website. The Organiser shall not be liable to Participants and Speakers for any compensation or damages on this account, nor for any reimbursement of costs incurred in order to participate in the Event, except for the reimbursement of the Fee.
3. Matters not covered by the Regulations shall be governed by generally applicable provisions of Polish law.
4. All disputes shall be subject to the jurisdiction of the Polish courts of general jurisdiction.